

ST. MARY'S COUNTY ETHICS COMMISSION

MINUTES OF MAY 19, 2003

Second Floor Conference Room, Governmental Center

Present: Dr. M. Martha Neal, Chair
John J. Roberts, Vice Chair
George Baroniak, Member
David Deaderick, Member
Zora Siemasko, Member
Shirley Baldwin, Executive Secretary

CALL TO ORDER:

The meeting was called to order by Dr. Neal at 2:02 p.m.

ANNOUNCEMENTS:

- Dr. Neal announced an addition to today's Agenda "Annual Report Due July 1."
- Dr. Neal will not be present for the June 16, 2003 meeting.
- The remainder of the meetings for 2003 will be held in the Commissioner's Hearing Room 14.

REVIEW/APPROVE MINUTES

Minutes of May 5, 2003. Mr. Roberts made the motion to approve the minutes as submitted, seconded by Mr. Baroniak. Motion carried

FINANCIAL DISCLOSURE STATEMENTS

- Status 2001 Outstanding. No response from Board of County Commissioners regarding letter the Ethics Commission sent requesting removal of two individuals. Dr. Neal will cover this in her meeting with Acting County Administrator.
- Status 2002 Outstanding. At this time there are still 16 FDS's outstanding. A list of those individuals was distributed and if anyone knows people on the list, they should speak to them about their FDS's.
- Review Session. Six FDS's were reviewed and approved.

UNFINISHED BUSINESS

- Advisory Opinions on Web Page The Opinions have been scanned and sent to Webmaster. Dr. Neal will follow up with him regarding their status. Mr. Deaderick will work on writing summaries of the old ones so they can be put on webpage also.
- Education Program Mr. Baroniak will follow up with dates the Ag Seafood and Forestry Board and Ag Land Preservation Board will meet and e-mail the information to the Committee to determine who is available to make the presentation. Mr. Roberts will check with the Bar Association to see if that is an organization that we could make a presentation to. Also the new Procurement Policy Review Committee should be approached.
- Advisory Opinion 2003-01. Advisory Opinion concludes that an official of the Historical Preservation Commission may provide training to realtors in the marketing of historical properties. The Opinion was signed as presented.
- Advisory Opinion 2003-02. Advisory Opinion concludes an official may not vote on a matter that will provide a unique benefit to a business entity in which that official's spouse, child, parent, or brother/sister has an interest. After discussion, the Opinion was signed as presented.

NEW BUSINESS

- Annual Report. The Annual Report is due July 1. Dr. Neal will work on this and e-mail it to members for their comments.
- Meeting with Acting County Administrator Dr. Neal has a meeting on June 5 at 1:00 p.m., with Acting County Administrator George Forest. If anyone has any other items for discussion, they should email Dr. Neal prior to that time. The items she plans to discuss with him are as follows:
 - 1) Letter sent to BOCC regarding the two people who have not complied with submitting their Financial Disclosure Statements for 2001.
 - 2) Ethics Commission budget
 - 3) Membership of Ethics Commission
 - 4) Education Program
 - 5) Annual Report

PUBLIC COMMENT

None

ADJOURNMENT

Mr. Roberts made the motion to adjourn; seconded by Mr. Deaderick. Meeting adjourned at 2:56 p.m.